Student Representative
To the Board of Education

Application Packet

Each year, the Board of Education selects high school students to represent their schools at Board of Education meetings. As a representative, you would be required to attend these monthly meetings and report on activities at your school. Being a student representative is a lot of responsibility and there are qualifications and requirements:

To qualify, you must:

- be a junior with at least a 3.0 GPA
- be a leader capable of working with students and adults
- be involved in the school and community and willing to attend meetings of clubs and organizations such as NHS, Scholars Plus, class boards, and others, in order to have an accurate report of school activities
- have strong public speaking skills
- be dedicated to representing the school in a positive manner
- Available to provide a verbal and written comprehensive report of school activities during monthly Regular Board Meetings held from 7:00 pm to approximately 9:00 pm in the John W. English Administration building

To be considered, you must submit the following to the principal by **Friday, May 8, 2015**

- the attached application form
- a letter of interest which includes your skills, strengths, reasons why you are interested, etc)
- three letters of recommendation from staff members (write your name on each of the three attached requests and give to staff members — remind them of the due date!)

Thank you for your interest in this important position!

Friday, May 8	Students submit completed applications with required letters to principal
Wednesday, May 13	Principal recommends three candidates to the Board of Education
May 18 - 29	Board interviews recommended candidates
Tuesday, June 9	Board announces representatives for the 2015– 2016 school year

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Application Form

First Name _____ Last Name _____ GPA _____

Street Address _____ City _____ Zip Code _____

Home Phone _____ Cell Phone _____ Email Address _____

List extracurricular activities you are involved in:

_____

_____

_____

_____

_____

What leadership positions have you held?

_____

_____

_____

_____

_____

Staff recommendation requests were given to:

1. _____

2. _____

3. _____

Return this completed form along with a letter of interest to the principal by Friday, May 8, 2015.

Student Representative To the Board of Education

Staff Recommendation Request

_____ is applying for the position of Student
Name of student

Representative to the Board of Education for the 2015—2016 school year and is requesting that you write a letter of recommendation in support.

Student representatives should be:

- comfortable working with adults
- articulate with strong presentation/public speaking skills
- a skillful thinker
- able to represent the concerns of the high school
- reliable and responsible

Please use this criteria when writing your recommendation.

In order for this student to be considered, please make sure your letter of recommendation is submitted to the principal by Friday, May 8, 2015.

Thank you,

Rance D. Williams, President
Southfield Board of Education