

School Emergency Drills Documentation Form

Type of Drill	
Fire Drill (5 required)	*** 3 Fire Drills must be completed before 12/1
Tornado Drill (2 required)	*** 1 tornado Drill must be completed during month of March
Lock Down/Shelter in Place Drill (3 required)	*** 1 Shelter Drill must be completed before 12/1 and 1 must be completed after 1/1 of the school year
Name of Reporting School:	
Remarks:	
This report is for emergency drill # 3/3 for school year 2021-2022 Name of person conducting drill:	
Emergency Management Coordinator Name & Title Felicia	Director of Operations
Law Enforcement (county sheriff or ch	
OR	
Fire (fire chief or designee) Name & Title	

*** Please email this form to Denise.hutchinson@southfieldk12.org

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